Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**S.E.S. COLLEGE**
Name of the head of the Institution	**Dr.DOMINIC THOMAS**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04602231145**
Mobile no.	**9447449390**
Registered Email	**sescollege.skprm@gmail.com**
Alternate Email	**iqacsescollege@gmail.com**
Address	**S.E.S. COLLEGE SREEKANDAPURAM SREEKANDAPURAM P.O. KANNUR**
City/Town	**SREEKANDAPURAM**
State/UT	**Kerala**
Pincode	**670631**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr.REENA SEBASTIAN**
Phone no/Alternate Phone no.	**919400830766**
Mobile no.	**9447449390**
Registered Email	**reeshijo@gmail.com**
Alternate Email	**iqacsescollege@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.sescollege.ac.in/public/downloads/AQAR%202017-18.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.sescollege.ac.in/public/downloads/CALENDAR%20SUMMARY%202018-19%20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.55**	**2016**	**29-Mar-2016**	**28-Mar-2021**

6. Date of Establishment of IQAC	**01-Jul-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Seminar on Revised NAAC Acreditation Frame Work	08-Mar-2019 1	48
Regular meeting of IQAC	27-Jun-2018 4	16
WORKSHOP ON NAAC REVISED ACCREDITATION FRAMEWORK	18-Mar-2019 1	48
FORMATION OF WORKING COMMITTEEES	20-Feb-2019 1	30
Academic audit conduted	26-Oct-2018 1	6
Feedback from various stake holders are collected	15-Feb-2019 1	300
Work shop on student evaluation Techniques	04-Jul-2018 1	50
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
SES College Sreekandapuram	Refund of fees	State Government	2018 300	573323
SES College Sreekandapuram	Walk with a scholar programme	State	2018 365	184400
SES College Sreekandapuram	Scholar Support programme	State	2019 365	64125
SES College Sreekandapuram	NCC	State	2019 365	162465
SES College Sreekandapuram	NSS	State	2019 365	66400
SES College Sreekandapuram	ASAP	State	2019 365	71750
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional	**Yes**

website	
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Ten Working Committees were constituted under IQAC to smoothen the Quality development works of College Teachers from all departments were asked to visit other Aided Colleges and understand documentation and innovative programs 2. Department of Commerce and Management Studies has been asked to begin a Tax Consultancy Service 3. Department of English has begun to publish a newsletter SES CHRONICLE 4.A Workshop was organised for teaching and non teaching staff on the NAAC Revised Accreditation framework 5. Almost all the Departments organised fests, exhibitions and quizzes 6.MOUs with industrial persons 7.Conducted academic and administrative audit 8..Ensuring Plastic/Pollution free campus by avoiding the use of non bio degradable pollutants and promotes nature friendly practices . 9.Extension activities

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Management Committee	**03-Dec-2019**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**30-Jan-2019**

17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	College uses partial management information systems in its operations. The college uses College Management System (version 2.2) which is developed by Relent Software Technology, Payyanur. Library and office are the two main functions in which MIS is in operational.Management Information System is LAN based application with various types of User Interface (UI) and Role based Application. The application offers various modules to support Office Management, Academic Management, Student Management. In office, recording of attendance, production of various marks of internal reports related to the students are performed using the management information system software. Percentage of attendance of each student, list of students who have attendance below the prescribed limit by the university and hourly attendance of students during a particular semester etc. can be produced easily using the software

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Academic and curricular aspects of our institution are governed under the norms and guidelines designed and modified by Kannur university for its various courses offered. Our Institution has a well planned mechanism for curriculum delivery. Faculties of our institution contributed their ideas in the designing and modification of the curriculum. Based on the delivery of curriculum and feedback, teachers were able to chalk out ideas during the designing as well as the implementation of curriculum. The college follows the rules and principle of the University in the implementation of various programmes. All the programmes in our college follow a Choice Based Credit and Semester System. The course details are conveyed to the students at the very onset by the teachers handling those subjects and the respective tutors.An Academic Calendar is mapped at the beginning of the academic year for guiding in the systematic implementation of the programme. The assessment processes and the conduct of internal evaluation aspects are laid out in advance. The effective implementation of these procedures are monitored by committees concerned, ensuring the smooth conduct in accordance with the University norms. The institution strives to enhance student skills and capabilities by providing sessions for the academic and curricular expansion of the students like by providing essential remedial sessions. Various committees are formulated for guaranteeing the smooth functioning and coordination of these objectives. Names

of teachers in charge of respective committees are selected and recorded in the college handbook. Teachers of our institution prepare a work diary recording the lessons for the classes and tutorial card is maintained for documenting the students' evaluation. For ensuring proper documentation various registers are maintained in the corresponding departments: Attendance register, Internal assessment register, Remedial class register etc. The tutorial system in our college support the students in honing their skills and widening their perspectives equipping them to chase their dreams.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Photography Basics for Beginners	**Nil**	**26/12/2018**	**15**	**No**	**Yes**

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	**10**	**0**

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Craft Course(Naipunya)	**19/11/2018**	**50**
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	**Commerce Semester VI**	**46**
BBA	**Semester IV**	**26**
BA	**Economics- Semester VI**	**31**
BBA	**Semester VI**	**23**
BCA	**Computer Aplication**	**17**
MCom	**Finance**	**19**
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1.4 – Feedback System	

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Our institution ensures efficient imparting of curricular values and ideas, adhering to the university norms and practices. The academic community of the college along with the respective stake holders strive for the fulfillment of our motto Lead Kindly Light, of uplifting the socially, economically and educationally backward community of the area. To know the effectiveness of curriculum implementation, the institution conducts structured annual feedback from all its stakeholders (parents, alumni,students, teachers and employer), which is then subjected to scrutiny and analysis by the head of the institution(Principal) who then makes the necessary reforms in the mode of implementation of policies and redress the grievances brought forth. The institution has always been democratic and inclusive in receiving creative suggestions and constructive criticisms. Every stakeholder at our institution plays a vital role in the functioning of the system: in laying out the strengths and weaknesses in curricular implementation and for seeking out plausible solutions. Every student of the institution is provided the opportunity to express their observations to the teachers and their mode of teaching- learning interaction thus enabling us to locate the limitations that are felt to be addressed during the course of curricular transactions. Student feedback is conducted annually by means of our structured student feedback form, enquiring about various aspects of teaching learning and their suggestions on improving the academic environment Necessary reforms in the mode of implementation of policies for boosting the opportunities and surmount the obstacles are made by the institution. The suggestions of the student community about the institution holds much weight and their feedback has immense value in ensuring the bettering of the college as they are an integral part of our system. The parent community is an essential part and an active stakeholder in our system. Their opinion and the ideas formulated from the feedback of their children about the curriculum transaction and institution implementation holds serious weight and their feedback has immense value in ensuring the enhancement of our institution. Feedback forms are distributed and collected -here the parents can fill the details, raise issues which seek to be addressed. There valuable responses and suggestions are analyzed by the Principal who then makes the necessary reforms in the mode of implementation of policies and redress the grievances brought forth. The response on the part of alumni and teachers are collected and examined to receive valuable inputs from their end. All the suggestions, observations and criticisms are taken up seriously and utilized for ensuring the bettering of the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the	Programme	Number of seats	Number of	Students Enrolled

Programme	Specialization	available	Application received	
MA	English	15	62	13
MA (Journalism)	Journalism	25	40	18
BSc	Physics	33	744	32
BSc	Chemistry	29	967	28
BSc	Mathematics	29	523	29
BCom	Co-operation	50	2350	50
BBA	BBA	29	1923	29
BA	Economics	38	1695	41
BA	English	36	2091	34

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	790	71	54	7	3

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
61	41	7	9	1	7

[View File of ICT Tools and resources]

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The College is adopting an effective Mentoring System. Mentoring as a system enables the students to build a good rapport with the faculty members and the institution. Each department has assigned tutors to mentor the students. . Tutors are approachable, accessible, openminded and dedicated to the development of students. A tutor is in charge of a class and is supposed to meet students individually and in groups to assist and motivate them in both academic and personal matters. This helps to identify their strength and weakness . During the mentoring sessions the potentials and skills of students are identified and they were given motivation and training to develop more. The Mentor maintains proper interaction with the parents of their mentees. Mentoring system increases the students' confidence and thereby induce them to move ahead and thereby easily achieve their academic and professional goals . The mentoring programmes practiced in the institution includes state government sponsored programmes like Scholar Support Proframme (SSP) Here teachers are set as mentors and take additional classes for the identified slow learners , Walk with the scholar Programme (WWS) For this programme 30 students from each batch are selected and allotted (5 each) to 6 internal mentors. And Additional Skill Acquisition Programme (ASAP) The program aims at equipping selected students with skills in communication, IT, and selected areas of industry and service sectors.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio

861	61	1:14

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
61	27	34	34	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr.K.V Philomina	Associate Professor	Sthree Sakthi Puraskaram
2018	Dr.Sreekumar N M	Assistant Professor	AISHE Certificate
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA (Journalism)	MCJ	4th	11/03/2019	10/06/2019
BSc	CS,CHE,MAT,PHY	6th	13/03/2019	30/04/2019
BCom	COOPERATION, COMPUTER APPLICATION	6th	26/03/2019	30/04/2019
BBA	BBA	6th	26/03/2019	30/04/2019
BA	ENG	6th	26/03/2019	30/04/2019
BA	ECO	6th	26/03/2019	30/04/2019
MCom	IB,FINANCE	4th	11/03/2019	30/04/2019
BCA	COMPUTER APPLICATION	6th	13/03/2019	30/04/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is affiliated to Kannur university and follows a Choice based credit system ,wherein the course is flexibile and student has the opportunity to choose their course from a list of electives. The college evaluates the students on the basis of the stipulated norms on various components. A common academic calendar dictates the college announcements and conduct of internal examinations by the university for internal evaluation. A printed copy of the academic calendar detailing the academic schedule, which is in coordination with the university academic calendar is circulated among the staff members and students.Various components for the CIE includes tests, assignments, seminars and attendance. Two internal examinations are conducted during each semester

apart from the model examination. The valued answer scripts are returned individually to the students in one week time and the Students are getting chances to redress grievances if any. The examinations are centrally monitored and coordinated by IE wing. Students who miss these examinations with valid reasons are given another opportunity to appear for the Re test. Attendance is marked in each hour and the corresponding marks for attendance are reckoned in the calculation of internal marks, Continuous assessment marks, final examination marks, attendance details, achievements and academic programme drawbacks of the students are discussed with parents. The institution is keen on monitoring the performance of the students and report to the Parents. Progress Reports are given to the parents after each of the semester by conducting Parents Teachers and Students meetings. The institution tries to incorporate many new ways of modifying the internal assessments. Advanced learners are advised to help the slow learners in identifying the difficult areas and assisting them in the same. Some departments conducting coaching to the students for preparing entrance examinations.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Staff council presided by the Principal, HODs and two elected members are maintained in the institution to ensure proper running of the Academic activities of the college and the academic schedule is encoded in the academic calendar. The staff council in consultation with the Internal Quality Assurance Cell is responsible for scheduling and planning the Academic calendar. The academic calendar and examination schedule are prepared at the beginning of each academic year and the Academic activities in the college are coordinated accordingly by the staff council along with the HODs of all departments. An action plan for the academic year is prepared by the individual departments based on the Academic calendar. The department organises meetings of the teachers to chalk out the curricular and extracurricular activities of each semester. Duties are assigned to each teacher to ensure the smooth implementation of the action plan. Monthly targets are set for the completion of the portions. Based on the action plans inputs from the departments, the college prepares the academic calendar making the dates for the internal examinations and the observation of important extra and co-curricular activities.. The curricular and extracurricular activities of the college are consolidated by the IQAC based on the action plan submitted by the individual departments. At The end of the year a meeting is convened at the presence of the of the principal to check whether the action plan set at the beginning of the academic year got reflected in action.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.sescollege.ac.in/public/downloads/PO.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
M.Com	MCom	IB	7	7	100
M Com	MCom	Finance	17	11	64.71
MCJ	MA (Journalism)	Journalism	15	15	100

PHY	**BSc**	**Physics**	**27**	**24**	**88.89**
CHE	**BSc**	**Chemistry**	**26**	**19**	**73.08**
MAT	**BSc**	**Mathematics**	**23**	**18**	**78.26**
Com	**BCom**	**Co-operation**	**45**	**34**	**75.56**
BBA	**BBA**	**BBA**	**23**	**13**	**56.52**
ECO	**BA**	**Economics**	**32**	**23**	**71.88**
ENG	**BA**	**English**	**34**	**24**	**70.59**

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.sescollege.ac.in/public/downloads/SSS%20REPORT%202018-19.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	**0**	**Nil**	**0**	**0**

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Development of Entreprenourship culture	**Economics**	**29/01/2019**

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Sthree Shakthi	**Dr. Philomina K.V.**	**Win Win Corp**	**23/02/2019**	**Education**

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	**Nil**	**Nil**	**Nil**	**Nil**	**29/03/2019**

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	**0**	**0**

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Chemistry	1	1.58
International	Economics	2	2.26
International	Economics	1	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	1

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2018	0	Nil	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2018	0	0	Nil

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	13	2	1
Presented papers	0	6	0	0
Resource persons	0	0	0	5

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such	Number of students participated in such

		activities	activities
Flood Relief and Rehabitation work and fund donation	Wayanad flood relief and rehabitation camp	1	9
Registration of voluntiers for WAR,(We Are ready))	Kerala Police and NSS	2	20
Old age home visit	Therasa Bhavan, Vembua, NSS	2	50
Flash Mob, Anti Narcotis awareness programme(NSS)	Excise Department ,Govt. of Kerala	2	30
Paliative Care Training(NSS)	Good Samaritan Home Chengalayi	2	50
Donation of books(NSS)	AKG Library, Pathinaram Parambu	2	60
Water Conservaation awareness programme-LETS TOGETHER QUENCH THE THIRST by ASAP Forum	Sreekandapuram Municipality	1	25
Street Play in Association with NCC day	Sreekandapuram Municipality	1	101
Old age home visit	Karunalaya Old Age Home, Chemperi(NCC)	1	75
Sahyolsavam	Kudumbasree Jilla Mision, NSS	2	10

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat(NSS)	V Ward Malapattom Panchayath	Community Cleaninig	2	40
Swachh Bharat(NCC)	SES College(NCC)	Campus Cleaning	1	90

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Ni	Nil	Nil	06/06/2018	29/03/2019	Nil

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NFPR, NATIONAL FORUM FOR PEOPLES RIGHT	01/02/2019	Conducting various value oriented class and anti drugs program	190

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
6000000	5374529

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Relent College Management	Fully	5.4.45	2016

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	04/06/2018

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	101	72	30	7	0	3	9	10	0
Added	19	24	0	0	0	5	0	10	0
Total	120	96	30	7	0	8	9	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Multimedia Production facility	http://sescollege.ac.in/resources-facilites/academics/econtent

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
1000000	744571	3000000	2832120.76

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college is well equipped with high quality infrastructure , which include a central library, laboratories, sports hostel, gymnasium, canteen, computer labs and well maintained class rooms. Aids from central and state governments, the UGC, management and parent teachers associations are utilised to acquire and maintain the facilities. A decentralised process with the manager as the head and the principal as the nodal point is adopted. The staff council, IQAC and governing council discuss issues pertaining to infrastructure facilities and take necessary measures. College always strive to maintain the infrastructure and to add more to the existing. The anual maintanance are done to computers and printers too. Every year college puts utmost importance to buy new equipments for labs and for physical education departments utilising different funds available. Rusa funds are proposed to be utilised for extension of

library and purchase of books, labs and sports equipments. Laptops and projectors are utilised optimally for academic purpose and enrichment. The principal conducts checks on the facilities, ensuring that they function properly. Repairs are undertaken when necessary. The non teaching staff assists in proper maintanance of the system.Additional 10MBPS bandwdth provided for better usage

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student Aid Fund	6	3855
Financial Support from Other Sources			
a) National	Central Sector Scholarship	20	200000
b)International	Nil	0	0
[View File](#)			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial Teaching	28/06/2018	230	SES College(Aided)
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Career Guidance and motivation Class	0	172	0	0
2018	Career guidance class	0	90	0	0
2019	Mathrubhumi differential aptitude test	0	70	0	0
2019	Class on how to face an interview	0	75	0	0
2019	Class on	0	60	0	0

	career planning				
2019	Class on memory techniques and exam tips	90	0	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	5

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	0	0	Suprabatham(daily), Kerala kaumu di,Kudumbasr ee, South Western Rail way,Artiller y centre Hyderabad Indian Army	10	6

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	1	BCA	Computer Science	SES COLLEGE	MSc Computer Science,
2018	1	MCJ	Journalism	PG Department studies and research in journalism and mass com munication, Kuvempu Univ ersityersity	Phd
2018	21	B.Sc	Mathematics	MG. College Iritty, Kannur University,	MG. College Iritty, Kannur University,

				Aditya kiran college of Aplied studies, Kuttoor, St. George College, Aruvithara, Govt. College of teacher education,SES COLLEGE,Govt. College of teacher education, Thiruvananthapuram , Pragathi Carreer guidance,	Aditya kiran college of Applied studies, Kuttoor, St. George College, Aruvithara, Govt. College of teacher education, Thiruvananthapuram SES COLLEGE,Govt. College of teacher education, Thiruvananthapuram , Praga
2018	11	B.A.	Economics	Govt. Brennen College, Thalassery,SN College, Kannur, KMMGWC Pallikkunnu, Govt. College Mananthavadi, St. Pious College, Rajapuram	MA Economics, B.Ed
2018	14	B.Com	Commerce	Krishna Jayanthi College autonomous Bangalore Different college affiliated to Kannur University	M.Com, MBA
2018	8	BBA	Commerce	Happy Valley Business School Coimbatore, Different college affiliated to Kannur University	MBA, M.Com
2018	35	B.A.	English	Payyannur College,	M A English, Journalism,

				KMMGWC, SES College, Fashion Designing Thottada, IGNOU, Devamatha College, Paisakkary, University Centre Palayad	B.Ed, B. Ped.
2018	12	B.Sc.	Physics	Don Bosco Irity, Brennen College, Loyola College Chennai, Bangalore University, Mangalore University, Mahe College	M.Sc Physics, MCA B.Ed
2018	20	B.Sc.	Chemistry	Govt. Brennen College, Thalassery, SN College, R Sankar Memorial College Calicut, SNCW Kollam, Crecent B.Ed. College, Madayipara, St .Agnes College, Mangalore, SDM College, Ujire, Mangalore,	M.Sc Chemistry, B.Ed

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	4
SET	1
GATE	2
Any Other	8
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Exhibition (EXposia 2019)	Institution	100
FIFA 2018 Winner Prediction Context	Institution	60
FIFA 2018 World Cup Quizz	Institution	12
Express Thoughts Creative(ETC)	Institution	32
Inter Collegiate Orthografi(ENGLITZ 2K19)	Institution	16
Intercollegiate Quiz Competition (ENGLITZ 2K19)	Institution	16
Inter collegiate photography((ENGLITZ 2K19)	Institution	16
Intercollegiate paper craft Competition(ENGLITZ 2K19)	Institution	16
Arts day	Institution	60
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Participated in World Subjunior Powerlifting ChampiSonship	International	0	0	11478	Anex Ron Philip
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College union 2018-19 was excellent in conducting variety of programmes which enhanced both academic and cultural abilities of the students.The elected college union was very helpful for the students to identify their talents. Each programmes were huge success due to the presence of so many honorable members.some of them are listed here.As a part of rebuilding flood-ravaged Kerala through survival, the colleges Onam celebrations were reduced to a simple Onam feast, avoiding all celebrations and festivities.The money raised for the Onam celebrations was donated to the Chief Ministers Disaster Relief Fund. Union officials were involved in post-flood clean-up operations in Chengalai Grama Panchayat. As part of the demolition of the house of 3 students of the college, they were able to bear their study expenses with the help of management.International trainer Mr. Jaipal Sir led a motivational class on how

to learn how to win for first year students.College union inauguration was done by Kannur university syndicate member sri. Biju kandakkai and the fine arts inauguration was done by famous violinist sri. Balaprasad. As a part of the Christmas celebrations, a lawn construction competition and a New Year celebration were held on campus to preserve secularism and brotherhood.All members of the College Union and outside students joined the we are ready (WAR) volunteer team implemented by the Srikantapuram Janamaithri Police.With the participation of 363 students, the college organized a college fine arts called Thalirppu. For the first time in the history of the college, registration was done through an online website inaugurated by the Principal, as an opportunity to take advantage of the new possibilities in the field of communication from limited facilities.The College Arts Festival logo was unveiled by the college watchman, bus drivers and workers in the presence of the children, then created a Facebook page called Thalirpp 2k19 through which the results of the competition were delivered to the students in a timely manner. A prediction contest and a troll contest were also organized.For the first time in the history of the college, the students who participated in the Arts Festival were given the Dance Talent, Literary Talent, Chitra Talent, Visual-Drama Talent Awards, Kalathilakam and Kalapratibha Awards similar to those given by the University Union.On December 15, 2018, 9 members of the union participated in a workshop organized by the University Union. M.L.A N.M Shamsir inaugurated a seminar on Future of Democratic India organized by the College Union and the Union members participated in a two-day seminar organized by the University Union. Also the union members participated in Callicut University student parliament and in the literary camp of the university union named pacha. The college day was very attracive and was inaugurated by James Mathwe M. L. A. Each and evry associations are also done their best in conducting their own programmes. And at last the Union could release a magazine named PERU. The 2018-19 Student Union has completed more than 40 diverse and varied programs in addition to the traditionally organized ones.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

11000

5.4.4 – Meetings/activities organized by Alumni Association :

Department of English conducted Alumini meeting on 13-04-2019

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

SES college Sreekandapuram encourages delegation and participative management of various administrative and academic bodies in designing and implementing of all activities on the campus. The Principal, chalk out important decisions in the Staff Council and staff meetings in consultation with Heads of concerned Departments and student representatives. Operational autonomy permits the various elements of the institution to successfully merge the efforts of

departments, clubs and associations to work towards decentralized governance. The practice of inclusive management is accomplished through the activities at various forums, clubs and departmental levels. The committees constituted under Departments works hand in hand with other departments, the Staff Council and Student Bodies. The actions of the department towards this end comprise the formulation of Discipline Committee, Internal Examination committee, Anti-Ragging Cell Admission Committee, and committees for convening Arts and Sports events. The College union election is held annually to echo the voice and aspirations of students and elect student representatives in the course of institutional management. A Returning Officer is appointed by the Principal who controls and executes all electoral processes related to the College Union Election. The Presiding Officer is chosen from the teaching staff .The Returning Officer dispenses the duties among the teaching and non- teaching staff for the smooth conduct in the second phase. The Principal bestows a teaching staff with the responsibility of controlling the Examination process, assisted with non- teaching staff support. The Internal examination coordinator synchronizes aspects related with the conduct of examination. Every teacher in the department performs their part in taking up duties for the effective execution of the examination process. All teaching staff are entrusted with duties in managing the competitions and events during the annual Arts and Sports days, from being appointed event in- charges, as judges of programs and games and as the medical team in emergency. The Admission Committee headed by the Admission Nodal Officer allocates the admission charges among the teaching and non- teaching staff. The entire system of the college plays a crucial role in the preparation and notification of selected students for admission, reporting to community quota and registration process etc. The Discipline Committee of the college with its multiple chamber committees incorporate and utilizes the skills of all teaching staff. Anti-Ragging Cell, works in collaboration with the Discipline Committee. Various student support programmes runs parallel to the activities of the committees, thus facilitating the college to develop an inclusive, peaceful, and co-existing culture. The Discipline Committee along with other related cells prevents any acts which harms or threatens the student's academic physical and psychological health like harassment, using narcotics, and alcohol, etc. The faculty members and students are entrusted with the responsibility of coordination and conduct of the activities of forums and clubs. Students frequently contribute to the regular activities of the college. The NSS, ASAP,WWS,NCC, SSP, Career guidance cell, various Clubs, Students union forums and clubs forms part of the activity hubs of the college. There is a staff club in the college which is an informal body

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission of students for the various courses offered is taken care of by the Admission Committee constituted by the college. Centralized Admission Process is charted in strict observance with the University regulations. The Admission Committee is responsible for the admission procedures of the graduate and postgraduate courses. The committee

	with the leadership of a nodal officer appointed by the principal ensures fair and smooth admission process in the college.
Human Resource Management	The teachers, the non -teaching staff and the students constitutes the human resource of the college. All of these entites are required to abide by the code of conduct dictated by the institution. The Teachers are managed as per the code of conduct prescribed by the UGC as well as the orders issued from time to time by the state Govt and the university, and the non-teaching staff by the latter. We value our students as the most important stakeholder and do everything possible for enhancing its human resource potential..
Industry Interaction / Collaboration	A live interface between the Industry and Institute is a crucial and indispensible component to provide a platform for both the students as well as the faculty members to be aware of industry prospects and expectations from the graduates. To explore and identify common avenues of interaction with industry, the Departments of Chemistry, BBA and Physics organized an industrial visit to various industries. Walk with a Scholar arranged motivational visits. Such collaborations assist the Training and Placement Division and enhances the awareness through Practical exposure of students to industries
Library, ICT and Physical Infrastructure / Instrumentation	The college have always been attempting for the multifarious improvement of its infrastructural and academic environment Our campus spreads over an area of over 22.5 acres which encompasses classrooms, Department staff rooms, laboratories, general library, department libraries, computer labs, Auditorium, Principal's office, administrative office, NCC rooms, girls' room , co-operative store, canteen, open-air auditorium, security rooms, ladies hostel etc. The college has been making consistent and sincere efforts to improve its existing IT infrastructure as per the need of the hour. College website makes essential information available. The general library has a good number o books and journals. The library is fully-automated

Research and Development	The institution attempts to better itself by incorporating better learning and up skilling its initiatives. There is regular attempt to encourage research aptitude among Teachers and students. The institution promotes research oriented development by inspiring the teaching faculty as well as the students through encouraging inquisitive learning. Some of our Faculties have PhD or else they are pursuing research. The college provides a fertile research friendly atmosphere and promotes paper publication and presentation of both Teachers as well as students. Some of the faculty have their publications in UGC recognized journals.
Examination and Evaluation	Evaluation process in the higher education system is required to gauge the knowledge and skills acquired at various levels of the programmes. Our college has instituted a wide range of evaluation processes. The examination coordinator is taking care of the Internal and external assessments. The faculty in-charge of each subject announces the topics for assignments along with deadlines for submissions. The college in accordance with the university norms conducts seminar and viva. In each semester, the college conducts a centralized model exam. The mechanism is run by an examination committee under an experienced senior faculty.
Teaching and Learning	Teaching learning process is a pointer the excellence of any educational institution. This demands proper planning and effective execution. We at our institution have a continuous monitoring system for maintaining the academic and curricular excellence by assigning tutors to cater to the academic needs of each individual batches. We assure timely completion of syllabus and ensures the conduct the internal examinations and model examinations are structured in the pattern similar to that of the university examination within the stipulated time limit of the semester system. .We have incorporated various government initiatives like, Scholar Support Program for slow learners, Walk With a Scholar for advanced learners, and Additional Skill Acquisition

	Program for improving communication skills ,IT skills and sector -specific talents. Various strategies for guided and self learning like mentoring ,peer teaching etc are employed according to the learning potential of the students
Curriculum Development	SES College Sreekandapuram is bound to provide quality value oriented higher education to achieve academic excellence. Being an affiliated college, we adheres to the curriculum implemented by the Kannur university. We contribute our fair share for the betterment of the curriculum through our faculties who are members in the board of studies. Our goal is to uphold and ensure providing our students with competitiveness of the national and international stature for their professional upliftment and that of the Institution with reliable, high quality education, skill development programme and other enhancement services. We attempt to approach Academics with emphasis on Innovation, critical thinking, Community Service, Green initiatives,

6.2.2 – Implementation of e-governace in areas of operations:

E-governace area	Details
Planning and Development	The Vision and Mission Statement is uploaded on the institutional website. Further development strategies, too are uploaded on the website which includes major policies
Finance and Accounts	The Salary bills of institution are prepared by using the SPARK software which is implemented by the Government of Kerala. We make e-grants available to our students, which is a web based disbursement of educational assistance to all the post matric students of SC, ST, OBC as well as economically weaker sections of society in Kerala. It provides provision for making online applications, processing and sanction of financial assistance to needy students. We have Group insurance scheme, and State Life insurance, both of which are e-governed. PF is also online
Administration	The Administrative work is now partially computerised(MIS)
Student Admission and Support	In the area of Student Admission and Support, we at our institution follow University's Single Window online

	admission procedure is strictly followed. It is done through a university online platform. The Admission Committee is responsible for the admission procedures of the graduate and postgraduate students. E-.grants scheme is available to students
Examination	Registration for university exams is done through university online portal. Marks submission are also done through online platform of the university. Teachers details are entered in Teacher Index of university examination portal for valuation purposes.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Silja C	Recent Developments in Graph Theory	Nil	1500
2018	Dr. Reena Sebastian	Recent Developments in Graph Theory	Nil	1500
2018	Nasreena PK	South Indian History Congress	Nil	1500
2019	Dr. Dominic Thomas	New Trends in Higher Education	Nil	1500
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Nil	Computer awareness Programme	19/03/2019	19/12/2019	0	16
2018	Work shop on student evaluation Techniques	nil	04/07/2018	04/07/2018	50	0

2019	One day Academic Conference for teaching staff	Nil	10/01/2019	10/01/2019	46	0
2019	Seminar on Revised NAAC Acreditation Frame Work	Nil	08/03/2019	08/03/2019	48	0
2018	Nil	Session on service rules	14/11/2018	14/11/2019	0	15
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
UGC Sponsored Orientation program organised by UGC HRDC kannur University	1	07/06/2018	04/07/2018	28
A course in Teaching Research and Communication skills for teachers, an initiative by FLAIR at EFLU Hyderabad	1	04/02/2019	15/02/2019	12
Faculty Enrichment program on advanced statistics for social science researchers organised by BHU	2	16/01/2019	28/01/2019	13
UGC Sponsored Orientation Program organised by UGC HRDC , Kannur University	1	07/06/2018	04/07/2018	28
UGC Sponsored	1	24/07/2018	13/08/2018	21

Refresher course in History oeganised by UGC HRDC , Kannur University				
Short Term course in Human Rights RTI Act	1	13/02/2019	19/02/2019	7
Short Term course in Gender Studies	1	12/12/2018	18/12/2018	7
Short Term Course in Research methodology in humanities	1	10/10/2018	16/10/2018	7
Orientation Programme	1	02/01/2019	29/01/2019	28
UGC Sponsored Orientation Programme	1	14/01/2019	09/02/2019	27

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	34	3	6

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Provident Fund coverage for all as per rules. GIS (Group Insurance Scheme) for the whole staff .Duty leaves are granted for attending officially sanctioned seminars and workshops. Special parking area is arranged on the campus for teaching and non-teaching staff. . Free WiFi facility provided for the staff. Honour of teachers acquiring higher academic qualification is done. Staff club conducts staff tour annually. We have Canteen, cooperative store and all other provisions offered by the Government of Kerala	Provident Fund coverage for all as per rules. GIS (Group Insurance Scheme) for the whole staff .Duty leaves are granted for attending officially sanctioned seminars and workshops.Special parking area is arranged on the campus for teaching and non-teaching staff. . Free WiFi facility provided for the staff. Honouring of staff acquiring specal achievements are done . Staff club Conducts staff tour.We have Canteen, cooperative store and all other facilities offered by the Governmen	Majority of our students are getting benefited from scholarships and student aid funds . We have implemented new initiatives of Kerala government and successfully going on with the Government financial assistance . We have a strong Career Guidance Cell .We ensure the reach of Government aid for minorities (OBC and others), SC/ST Scholarship and the similar.We have hostel facility for girls.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college obtains funds from both central and state government agencies like UGC and from the Management, PTA, Alumni, and grants and scholarships from State and Central government. The Institution has an efficient and transparent financial management system for its resource mobilization purposes. The transactions are done as per rules governed and dictated by the authorities concerned. The internal and external financial audits are conducted separately. All the financial documents related to the public funds utilized by the College are verified during annual audits by the audit team of Directorate of Collegiate Education. The Accountant General, Kerala also conducts their periodic verification of all the financial accounts. PTA funds are subjected to regular internal audit.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Management	6581595	various purposes including infrastructure maintanance and computer purchase etc.

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6.4.3 – Total corpus fund generated

13703914.27

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Internal Audit Commitee
Administrative	No		Yes	Internal Audit Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

PTA contributed towards conducting seminars, Onam celebration, Laboratories, College Union and finance festival Parent Teacher Meeting is conducted to provide feedback related to academic activities

6.5.3 – Development programmes for support staff (at least three)

1.Workshop on student evaluation Techniques 2.One day Academic Conference for teaching staff 3.Seminar on Revised NAAC Acreditation Frame Work 4.Computer awareness Programme 5.Session on service rules

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Included more professional development program for support staff 2.Introduced online feedback system 3.Applied for RUSA FUND

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes

b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Regular meeting of IQAC	27/06/2018	27/06/2018	29/03/2019	16
2019	WORKSHOP ON REVISED NAAC ACCREDITATIO N FRAMEWORK	18/03/2019	18/03/2019	18/03/2019	48
2019	Online Feedback collected from various stake holders	15/02/2019	04/06/2018	05/02/2019	300
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women empowerment seminar	02/08/2018	02/08/2018	130	0
. Yoga training to girls	23/06/2018	23/06/2018	42	0
. Personal councelling	05/06/2018	29/03/2019	124	19
Councelling cam p(Interospectio n)	29/01/2019	29/01/2019	46	9
Mental Health Program	29/01/2019	29/01/2019	210	40
Personality development Program	29/06/2018	29/06/2018	85	15
Entrepreneurial Culture	29/01/2019	29/01/2019	29	6
Anti Drug Awareness Program(Say NOPE To DOPE)	06/07/2018	06/07/2018	41	32

Anti Narcotic Awareness Program	05/02/2019	05/02/2019	192	80

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The institution encourages awareness on environmental issues among its students ,generating in them the immediate need for addressing the issue. Our institution at various level ensures the active participation of its members on various environmental activities : Staff as well as students learning through experience .Walking the path not just reading in the texts but through exploring the vast mystic ambiance by being a part of nature through its various clubs and programmes like NSS, NCC and inculcating the need as well as values, which is the need of the hour. A few of our efforts includes activities undertaken by our NSS, NCC, ASAP, Nature Club etc. like 1. Plastic free campus - Ensures the campus is free from the non bio- degradable pollutants and promotes nature friendly practices . the waste is collected and ensured that it is properly mananged thus preventing the harm to the environment 2. Green landscaping- enhancing the green canopy by planting more trees 3. E waste management- Electronic waste is collected , stored and utilised efficiently , ensuring no harm is done through electonic aspects 4. Waste management - Waste is collected and managed properly, through various means like creating fertilizer compost 5. Nature study camp- Students visited Palakayam Thattu and spent a day there to know the nature and completed a session on team building 6. Plantation- furnishing the campus with the green through planting more trees 7. Pollution free campus - ensures pollution free campus through various steps for eg: shifting of the parking lot outside of the campus 8. Renewable energy source - Solar panel 9. Swachh Bharath - NCC and NSS units cleaned fifth ward of Malapattam Panchayath. 10. Water conservation awareness programLets Together Quench the Thirst by ASAP 11.Training on paper flower and paper pen production: A training was given to the NSS voluntiers on Paper flower and Paper pen production . Mr. Vijesh P, ASAP trainer was the resource person. It was an initial step towards, Green Campus Clean Campus. 12.Led Bulb Production Training : The NSS Unit of SES College gave an oportunity for the students to experience the world of work as a part of it, Led Bulb Production Training was given to the volunteers by Mr. Damodaran

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	3
Rest Rooms	Yes	5
Any other similar facility	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	0	1	20/08/2018	1	Flood Relief,	Help the needy	10

2018	0	1	30/11/2018	1	Old age home visit, Karunalayam	Extending care to society	35
2018	0	1	06/08/2018	1	Charity - home visit	Extending care to society	42
2018	0	1	26/07/2018	1	Orphanage visit	Helping the poor	52
2018	0	1	02/10/2018	1	Donation of books to AKG Library, Pathinalam Parambu	Sharing knowledge is the first step humanity	62
2018	0	1	19/01/2019	1	paliative celebration, Therasa Hbavan, Vembua	Giving care and hope to old	96
2018	0	1	20/11/2018	1	Blood donation	The gift of blood is the gift of life	42
2018	0	1	08/12/2018	1	Visit Terasa Bhavan, Vembua	Donated grocery and vegetables	50
2018	0	1	08/10/2018	1	Flash Mob Anti Narcotic awareness program	To generate an anti drug consciousness among the young generation	85

(Top partial row: Wayanadu | people due to flood and help in cleaning to maintain hygiene)

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College calendar cum handbook for students	20/06/2018	The facilities of the institution, details of courses, fee and

examination, rule of
conduct for students,
etc. are included in the
college calendar cum
handbook

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Yoga day celebration	21/06/2018	21/06/2018	72
Teachers day celebration	05/09/2018	05/09/2018	200
Readers day celebration	19/06/2018	19/06/2018	120
Environment day celwbration	05/06/2018	05/06/2018	162
Independence day celebration	15/08/2018	15/08/2018	134
Gandhi Jayanthi day celebration	02/10/2018	02/10/2018	128
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The institution makes it a prime concern to keep the campus eco- friendly through the active participation of its members on various environmental activities. our endeavors includes activities like 1. - Ensuring Plastic/Pollution free campus by avoiding the use of non bio- degradable pollutants and promotes nature friendly practices . 2. Green landscaping- enhancing the green canopy by furnishing the campus with the green through planting more trees 3. Effective waste management- the waste both Electronic and other is collected and ensured that it is properly managed thus preventing the harm to the environment 4.Usage of Renewable energy sources mainly Solar power . 5.LED Bulb Production training 6.Paper flower and paper pen producing training 7. Sapling Plantation 8. Construction of stream water block wall 9.Water Conservation awareness project for the community

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best practice-1: Birthday book : Our college believes in the consistent upgrading of student's academic horizon. To attain this, we have implemented a few practices and the most notable of it is the concept of 'Birthday Book'. The institution is striving to provide quality learning experience to the students to the geographically remote territory of Sreekandapuram and other localities. The student community mostly hate from social and economically backward classes of the society. To generate a fertile field for inculcating nurturing and nourishment of new ideas and transferring them to the upcoming academic generations our college has implemented the practice of birthday book. Practice: Here the students instead of sharing toffies or candies will share the sweet nectar of knowledge and ideas. This healthy practice of donating a book on one's birthday to the department library allows the students to experience the joy of sharing the ideas and knowledge. Thus every student become a part in creating the campus better academic arena for them as well as the generations to come. This practice also enrich the department library and multiplies the joy of occasions. The best gift on a special day is to generate

and revive the affinity among friends towards gathering new ideas and broadening their prospective. This also emboldens the basic human aspects of understanding and strengthening in the bond which binds us altogether which is a need of the hour in the present society. Bestpractice 2: Students skill expo- an arena for the students to exhibit their skills Development of life skills helps students to find novel ways of thinking and problem solvingin everyday life. Recognize the impact they make with their actions and teaches them to understand the need for taking up responsibility and be aware of the potential impact of collaboration and cooperation. Exhibitions are typically designed to encourage students to think critically solve challenging problems and develop skills such as goal setting, team work, planning, self reliance, public speaking, etc.. We offer our college students a bouquet/ buffet of opportunity these days. We promise them a quality education, and access to an intellectually active campus. We provide them the opportunity to think critically, build their leadership skills and express their creativity effectively. We want them to have a solid foundation for the road ahead. And yet we often tend to overlook one of the most basic, fundamental skills anyone can have for leading a healthy and successful life.. Practice Our college assist of students in enhancing their skills through programs like SEED -Entrepreneurship Development Expo hosted by dept of economics our institution pays importence for development of the multitude of the skill sets exhibited by our students .college considers it to be a matter of significance to enhance and nourish the upcoming budding talents.To motivate their talent and skills the college provide opportunity to the students to exhibit their skills and showcase their talent by providing them a platform for its disclosure: vocational, artistic , culinary skill(cookingskill)career oriented all skills are brought and displayed under the single roof of our institution. The program received positive response and was agreat confidence booster for the participants tostrive holder and motivate figure out and generate curiosity in their area of interest.Talent in various fields were presented in the expo:like handmade craft product,dress materials ,embroidery work, bottle art,miniart,food fest etc.. Thus the Expo proved to be a huge success both for the participants(monetery as well as boosting their self confidence in pursuing future in their talent) and for the other partakers to get motivated to figure out their area of talent do their share of magic and add beauty to their life.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.sescollege.ac.in/public/downloads/Best%20practice%202018-19.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

SES GREEN Environment day celebration- The NSS units of SES College celebrated the world environment day on 05/06/2018.The NSS volunteers celebrated the day by planting deferent saplings in the campus.The celebration was held in order to educate the students about the importance of environment and the need to protect our eco-systems . Back to nature- To build a new safer world from toxic chemicals and partially destroyed world, we will have to plant more number of trees to exist and hand over a better world for generations to come.NSS volunteers welcomed the freshers to the campus by distributing new saplings. b) Clean campus Green campus - A training was given to the NSS volunteers on paper flower and paper production. Mr VijeshP ASAP trainer was the resource person. It was an initial steps towards, Green campus clean campus. NSS units of SES college gave an opportunity for the students to experience the world of work. As a part of it LED bulb production training was given to the volunteers by Mr damodaran. Cleanliness must starts from our home then to the surrondings,which

was clearly observed by the NSS Volunteers. As a part of the cleaning programme,pathinalamparamba premises were cleaned by the volunteers. Campus cleaning was organised on 5 th October 2018 as part of swachatha campaign, Gandhi jayanthi week and clean campus and green campus programme NSS volunteers. Students,teachers and non-teaching staff took part in the cleaning programme. c), Nature study- ASAP students visited palakkayamthattu and spent a day there to know the nature and completed a session on team building. Nature study helps students develop more self discipline and relieves students stress. d) – Water awareness project- ASAP SES College conducted a relevant project named Let's Together Quench The Thirst', which is an initiative to induce awareness to save water and reduce water scarcity. As a part of this project, students of ASAP unit conducted a survey under the guidance of Mr. Sovin K Thomas, Skill Development executive of ASAP, SES College associated with Sreekandapuram municiplality. Those wards are Ambahathmchal, Balnceri, Chempantotty, Cheparamba, Chundaparamba, Elicheri, Ellenjeri, Kaithaparam, Kaumbai, Korangod, kottur, Neenga Kavala, Pazhayangadi, Pervanji, sreekandapuram, and Vaikara.

Provide the weblink of the institution
http://www.sescollege.ac.in/iqac/institutional-distinctiveness

8.Future Plans of Actions for Next Academic Year

• Plan to start certificate courses • Decided to start add on course and value added course • Plan to register for College Alumni • To conduct awareness program for promoting gender equality • Conduct anti drug awareness program • To Start spoken English course • To conduct more charity works and orphanage visit • To conduct fest by various department • To conduct more career guidance and motivational classes • Quality enhancement seminar for teaching staff will be organized • To conduct more counseling program • Curricular and co curricular seminars will be promoted